

## Mentoring Assignments

- Make your first contact with the new member (YOUR MENTEE) within 24 hours of his or her joining church to introduce yourself and schedule a face-to-face.

### 1<sup>st</sup> Meeting One hour or less

Face to face activities at church (as an option) or at some neutral facility – library, restaurant-(McDonalds) quiet yet public.

Covered items:

- Introduce yourself,
- Share who you are/welcome to church,
- Ask them to talk about themselves- their reasons for joining the church,
- Make sure they understand salvation and what it means. Specifically cover **John 3:16 -18 and Romans 10: 9-10,**
- Bible recommend NIV or NLT,
- Offer to pick them up and bring to church (make suggestion for the van),
- Meet them on Sunday morning to direct them to the new members' class,
- Schedule a 2<sup>nd</sup> meeting Give mentee flexibility of where and when the meeting will take place,
- After the closing prayer state, "I'll see you in church on Sunday."

### 2nd Meeting 5-10 days after returning to church (This is for more sharing time) One hour or less

- Always open and close with prayer,
- How have things been since coming to church?
- Any challenges/ struggles?
- Encourage a personal prayer life,
- Get them to articulate their understanding their salvation (what was covered from the 1<sup>st</sup> face-to-face),
- Talent and gift survey.
- Begin a discussion about their interests, talents,
- Invite mentee to Bible Study. Come with or meet mentee at the church,
- After the closing prayer state, "I'll see you in church on Sunday."

3<sup>rd</sup> meeting is with Mentee and Pastor 7-10 days later

- Will talk about gifts, talents and interest in ministry.

4<sup>th</sup> Meeting with Mentor 7-10 days after Pastor meeting

- Study of Romans between the Mentor and the Mentee,
- Begin some discussion,
- After the closing prayer state, "I'll see you in church on Sunday."

#### Some things to do

- Contact them again on Friday or Saturday.
- **Maintain contact** with new member at least once weekly for the first month  
Have prayer with the mentee anytime you have contact.
- Sunday evening call if mentee is not in church.
- Then every 2 weeks in the second month if the mentee is attending church on a regular basis (weekly).
- Send a post card when absent.
- Send Birthday card, "Thinking of you card" and others based on appropriateness of the occasion (i.e. illness, sympathy, etc).
- Keep your mentee in prayer.
- Attend bible study with your mentee.
- Encourage bible reading.
- Sit with them in worship if you are able.
- Encourage your mentee to participate in church activities: choir, ushers, and youth, etc.
  - Team youth with a youth.

You represent the church, your mentee needs your support, let your Christ-like love strengthen them.

Complete your mentor contact form weekly for the first month, then every 2 weeks the second month and place in Rev. Gilmer's mail box outside her office. You can pick up a form from the box for completion as well.

Prayerfully, your mentee will have settled in Bible study and Sunday school by the 6<sup>th</sup> month, continue to encourage your mentee and observe their progress (Note on the mentor contact form).